



Training Accreditation Council
WESTERN AUSTRALIA



Aerodrome Management Services Pty Ltd



**NATIONALLY RECOGNISED
TRAINING**

Training Course Outline

Aerodrome Reporting Officer / Works Safety Officer On-Site Training Course



Duration:	4 days
Unit:	AVIB3001B – Inspect and report on an aerodrome AVIB3002B – Inspect and report on aerodrome lighting systems AVIB3003B – Inspect and report on the Obstacle Limitation Surfaces AVIC2001A – Drive on the airside AVIE3003B – Complete a Notice to Airmen (NOTAM) AVIE3004B – Maintain radio communications as part of airport operations AVIF3004B – Supervise the safety of aerodrome works and general access
Training Package:	AVI08 – Aviation Training Package
Target Audience:	Personnel required to fulfil the role of aerodrome reporting officer and /or works safety officer at an aerodrome.
Pre-requisites:	Nil. It is recommended that personnel attending this course have some experience working at an aerodrome
Course Outcomes:	<ul style="list-style-type: none"> • Perform an aerodrome inspection • Report hazardous situations at an aerodrome • Facilitate repairs at an aerodrome • Report the restoration of aerodrome serviceability • Inspect the aerodrome lighting • Report faults in aerodrome lighting • Make any unserviceable lighting condition safe • Report the return of lighting to serviceable condition • Perform a visual inspection of the Obstacle Limitation Surfaces • Report obstacles in the OLS • Report the return of the aerodrome to the previous status • Drive on the airside • Drive safely on the airside • Prepare a Notice to Airmen (NOTAM) • Process NOTAM • Carry out radio communications • Maintain radio equipment • Take appropriate action in the event of radio failure • Prepare for aerodrome works • Supervise aerodrome access by vehicles & personnel • Supervise aerodrome works • Complete aerodrome works

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Participant Numbers:	Maximum Number: 10 Minimum Number: 4
On-site delivery requirements	In order to achieve the outcomes of this course, each site <u>must ensure</u> the following is provided: <ul style="list-style-type: none"> • Classroom facilities with projector, whiteboard etc • Access to an aerodrome
Recommended retraining after:	CASA Advisory Circular AC139-13(0) recommends retraining every: Two (2) years